Invitation to Bid					
LSUHSC-SHREVEPORT	BIDS WILL BE PUBLICLY OPENED:				
VENDOR NO. : Health Sciences OPENING DATE : 11/24/2009	November 24,2009 02:00 PM  Return Bid in Envelope/Labels Provided to: Purchasing Department				
OF ENING BATE 1. THE HEADS	PO Box 33932 Shreveport LA 71130				
	BUYER : Thomas, Linda BUYER PHONE : 318/675-5289  DATE ISSUED : 11/03/2009  REQ. NO : 5937197				
MC: FLEXIBLE SCOPES SERVICE	FISCAL YEAR : 2010				
_ INSTRUCTIONS TO BIDDERS					
1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITION 2. FILL IN ALL BLANK SPACES. 3. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CONDITION ALTERATION TO UNIT PRICES SHOULD BE INITIALIZED BY THE 4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C.O.D." REQUINED BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECULATER. 5. SPECIFY YOUR PAYMENT TERMS: OR LESS THAN 1% WILL BE ACCEPTED, BUT WILL NOT BE CONS BY SIGNING THIS BID, THE BIDDER CERTIFIES:  * THAT NEITHER THIS BUSINESS ENTITY NOR ANY OF ITS EMPLOY. LISTED AS EXCLUDED OR SANCTIONED BY EITHER THE DEPARTME. OFFICE OF INSPECTOR GENERAL (OIG) OR THE GENERAL SERVICE * THAT IF THIS BUSINESS ENTITY OR ANY OF ITS EMPLOYEES OR LISTING, MY BID WILL BE REJECTED.  * THAT IF AT ANY TIME DURING THE TERM OF THE CONTRACT AWARD	ORRECTIONS, ERASURES OR OTHER FORMS OF BIDDER. DESTINATION OR AS OTHERWISE PROVIDED. REMENTS MAY BE REJECTED. PAYMENT IS TO TED INVOICE OR DELIVERY, WHICHEVER IS  CASH DISCOUNTS FOR LESS THAN 30 DAYS IDERED IN DETERMINING AWARDS  EES OR SUBCONTRACTORS IS CURRENTLY NT OF HEALTH AND HUMAN SERVICES, ES ADMINISTRATION (GSA). SUBCONTRACTORS APPEAR ON EITHER				
TO BID, THIS ENTITY OR ANY OF ITS EMPLOYEES OR SUBCONTR COMPANY WILL NOTIFY THE CONTRACTING AGENCY, AND THE CON CONTRACTING AGENCY WILL NOT BE LIABLE FOR ANY DAMAGES R	ACTORS APPEARS ON EITHER LISTING, MY TRACT WILL BE TERMINATED. THE				
THE BIDDER FURTHER CERTIFIES:					
* COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CON.  * THIS BID IS MADE WITHOUT COLLUSION OR FRAUD.  * THAT ALL TAXES DULY ASSESSED BY THE STATE OF LOUISIANA FRANCHISE TAXES, PRIVILEGE TAXES, SALES TAXES AND ALL OF LIABLE HAVE BEEN PAID.  * THAT IF MY BID IS ACCEPTED WITHIN DAYS FROM FURNISH ANY OR ALL OF THE ITEMS (OR SECTIONS) AT THE PR  * DELIVERY WILL BE MADE WITHIN DAYS AFTER	AND IT'S SUBDIVISIONS, INCLUDING THER TAXES FOR WHICH THE FIRM IS ROM BID CLOSING TIME, MY FIRM WILL ICE OPPOSITE EACH ITEM (OR SECTION).				

TITLE

NAME OF BIDDER (TYPED OR PRINTED) DATE

VENDOR PHONE NUMBER:

(MUST BE SIGNED)

FAX NUMBER: SIGNATURE OF AUTHORIZED BIDDER

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- 6. DESIRED DELIVERY: 10 DAYS ARO, UNLESS SPECIFIED ELSEWHERE
- 7. TO ASSURE CONSIDERATION, ALL BIDS SHOULD BE SUBMITTED IN THE SPECIAL ENVELOPE, OR USE BID LABEL IF FURNISHED FOR THAT PURPOSE. IN THE EVENT YOUR BID CONTAINS BULKY SUBJECT MATERIAL, THE SPECIAL BID ENVELOPE SHOULD BE FIRMLY AFFIXED TO THE MAILING ENVELOPE.
- 8. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION.
- 9. IMPORTANT: THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO.31).
- 10.INQUIRIES: ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE NUMBER AND ADDRESS SHOWN ABOVE.
- 11.BID FORMS: ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, SHOULD BE SUBMITTED ON, AND IN ACCORDANCE WITH FORMS PROVIDED, PROPERLY SIGNED (SEE #31). BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED.
- 12.STANDARDS OR QUALITY. ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS/HER BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.
- 13.DESCRIPTIVE INFORMATION. BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID, INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR LSUHSC TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATION SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEMS(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFU BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.
- 14.BID OPENING. BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING LSUHSC DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED.
- 15.AWARDS. AWARD WILL BE MADE TO THE LOWEST RESPONSIBLE AND RESPONSIVE BIDDER. LSUHSC RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUP, OR IN TOTAL, AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.
- 16.PRICES. UNLESS OTHERWISE SPECIFIED BY LSUHSC IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH,

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BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.

- 17.DELIVERIES. BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.
- 18.TAXES. VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. LSUHSC AGENCIES ARE EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.
- 19.NEW PRODUCTS. UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.
- 20. CONTRACT CANCELLATION. THE STATE OF LOUISIANA HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE INCLUDING BUT NOT LIMITED TO THE FOLLOWING: (1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; (3) MISREPRESENTATION BY THE CONTRACTOR; (4) FRAUD, COLLUSION CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE; (5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (6) ANY OTHER BREACH OF CONTRACT.
- 21.DEFAULT OF CONTRACT. FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE UNIVERSITY HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT, THE UNIVERSITY RESERVES THE RIGHT TO PURCHASE AN OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.
- 22.ORDER OF PRIORITY. IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPEICAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.
- 23.APPLICABLE LAW. ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.
- 24.EQUAL OPPORTUNITY. BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES THAT HE/SHE WILL NOT DISCRIMINATE IN THE RENDERING OF SERVICES TO AND/OR EMPLOYMENT OF INDIVIDUALS BECAUSE OF RACE, COLOR, RELIGION, SEX, AGE, NATIONAL ORIGIN, HANDICAP, DISABILITY, VETERAN STATUS, OR A OTHER NON-MERIT FACTOR.
- 25.SPECIAL ACCOMMODATIONS. ANY "QUALIFIED INDIVIDUAL WITH DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.
- 26. IDEMNITY. CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO IDEMNIFY, AND HOLD HARMLESS, LSUHSC, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR,

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EXTENT OF THE FAULT OF THE CONTRACTOR THE CONTRACTOR SHALL HAVE NO OBLIGAT ACTION FROM BODILY INJURY, DEATH OR UNIVERSITY, ITS OFFICERS, ITS AGENTS 27. INTERPRETATION OF DOCUMENT: ANY INT BE MADE BY AN ADDENDUM ISSUED IN WRI BE MAILED OR DELIVERED TO EACH PERSO QUOTATION DOCUMENTS. LSUHSC WILL NO INTERPRETATION OF THE DOCUMENTS.  28. ACCEPTANCE OF BID: ONLY THE ISSUANC ACCEPTANCE ON THE PART OF LSUHSC. 29. ADHERENCE TO JCAHO STANDARDS: WHERE COMMISSION ON ACCREDITATION OF HEALT SUBCONTRACTORS, AND VENDORS AGREE TO COMMISSION.  30. PREFERENCE: IN ACCORDANCE WITH LOUI ALLOWED FOR PRODUCTS MANUFACTURED, F QUALITY. DO YOU CLAIM THIS PREFEREN SPECIFY THE LINE NUMBER (S) SPECIFY THE LINE NUMBER (S) SPECIFY LOCATION WITHIN LOUISIANA WE GROWN OR ASSEMBLED (NOTE: IF MORE SPACE IS REQUIRED, I DO YOU HAVE A LOUISIANA BUSNIESS WOR IF SO, DO YOU CERTIFY THAT AT LEAST COMPRISED OF LOUISIANA RESIDENTS? YESNO  FAILURE TO SPECIFY ABOVE INFORMATION PREFERENCES SHALL NOT APPLY TO SERVI 31. SIGNATURE AUTHORITY. IN ACCORDANCE BID MUST BE: 31.1.A CURRENT CORPORATE OFFICER, PA AUTHORIZED TO SUBMIT A BID AS F SECRETARY OF STATE; OR 31.2.AN INDIVIDUAL AUTHORIZED TO BIN RESOLUTION, CERTIFICATE OR AFFI 31.3.AN INDIVIDUAL LISTED ON THE STA	TERPRETATION OF THE BID OR QUOTATION DOCUMENT WILL ONLY STING BY THE PURCHASING DEPARTMENT. SUCH ADDENDUM WILL ON RECEIVING A SET OF THE ORIGINAL BID OR OF BE RESPONSIBLE FOR ANY OTHER EXPLANATION OR SEE OF A PURCHASE ORDER OR A SIGNED CONTRACT CONSTITUTES APPLICABLE, LSUHSC IS ACCREDITED BY THE JOINT CHCARE ORGANIZATIONS AND AS SUCH ALL CONTRACTORS, ADDERE TO THE APPLICABLE STANDARDS PROMULGATED BY THE SIANA REVISED STATUTES 39:1595, A PREFERENCE MAY BE PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL INCE? YES NO

SPECIAL TER	MS & CONDITION	S			Page 5	of	6
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This bid is to be effective for a period of one year from date of award. At the option of LSUHSC-S and acceptance by the vendor, this bid can be renewed for two (2) additional twelve (12) month periods at the same prices and terms.

All prices are to be firm for the duration of this bid, but wherever there is a general reduction in price which is lower than the contract price, said reduction shall be presented directly to LSUHSC-S.

The continuation of this contract is contingent upon the appropriation of funds to fulfill the requirements of the contract, by the Legislature. If the Legislature fails to appropriate sufficient monies to provide for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated. Vendor shall present to the Purchasing Department of LSUHSC-S a Certificate of Insurance prior to the commencement of work showing the attached coverage.

PLEASE QUOTE ANNUAL CONTRACT AMOUNT FOR A MAINTENANCE CONTRACT ON THE FOLLOWING EQUIPMENT. IF PRE-PAYMENT DISCOUNT IS AVAILABLE, QUOTE DISCOUNT.

THE UNIVERSITY RESERVES THE RIGHT TO CANCEL THIS CONTRACT WITH A 30-DAY WRITTEN NOTICE.

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NUMBER	: 005324	BIDDER:					
	OPEN DATE : 11/24/2009 TIME: 02:00 PM UNLESS SPECIFIED ELSEWHERE SHIP TO:						
0.11	1501 Kings Highway						
		eveport LA 71130					
Line	Description				Unit Price	Extended Amount	
No.							
1	FLEXIBLE SCOPES AND VID PER ATTACHED SPECIFICAT		1.00	EΑ			
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#### **SPECIFICATIONS**

### Louisiana State University Health Sciences Center Flexible Scope Service Contract Shreveport, Louisiana October 2009

- 1.0 <u>Description of Work</u>: This bid is to establish a contract services for routine and emergency maintenance and repair, troubleshooting and periodic maintenance on selected LSUHSC, Shreveport and Huey P. Long Medical Center flexible scopes and video equipment, see attached inventory list. This bid is for a three year, fixed price agreement. There may be two (2) optional one (1) year extensions, if mutually agreeable.
- 2.0 <u>Location of Work:</u> Location of work in the LSU Health Sciences Center hospital, 1541 Kings Highway at Linwood, off of Woodrow Street, Shreveport, Louisiana and Huey P. Long Medical Center, Pineville, Louisiana.
- 3.0 <u>Submittals (information to be submitted with Bid):</u> Each bidder shall include with his proposal a plan of implementation, user training, reporting and billing

#### 4.0 Maintenance Service

- 4.1 The successful bidder will initiate service on the covered flexible scopes in an "as is" condition. Meaning there are no provisions for "pre-existing" condition.
- 4.2 The contractor shall provide qualified, experienced, and trained personnel to provide equipment repair, maintenance, and inspections.
- 4.3 The contractor shall provide replacement parts that are new, of the same quality, and/ or of like kind that shall meet the OEM specifications of parts.
- 4.4 The successful bidder will be required to provide a repair turn-around time of less than 72 hours. If individual repairs take longer than 72 hours, the successful vendor will notify LSUHSC of the delay and the expected return date.
- 4.5 The successful bidder will provide user training to the clinical staff on the procedures for reporting required service and the proper use, care, cleaning, and storage of the covered equipment.
- 4.6 The successful bidder will provide all tools, test equipment, and test fixtures required to perform the requested service.
- 4.7 Service tickets on all repairs will be provided when the covered equipment is returned to LSUHSC for use.
- 4.8 The Department of Biomedical Engineering will provide a point of contact for the using departments for obtaining repairs. Biomedical Engineering will ship the equipment, requiring repair, to the vendor's repair location and receive the repaired equipment back.
- 4.9 The successful bidder will place at a minimum of two (2) loaner scopes in LSUHSC

for use when scopes are sent for repair. These scopes will be kept in the Department of Biomedical Engineering and will only be given to the user departments when a scope is sent for repair. LSUHSC and the successful vendor will come to an agreement, after the contract award, on what scopes will be placed at LSUHSC for use as loaners. The successful vendor will also place, at a minimum of one (1) loaner scope at Huey P. Long Medical Center.

- 4.10 The loaner scopes will be in the 140 series or above.
- 4.11 The successful vendor will be responsible for all repairs and maintenance on the covered flexible scopes. There will be no additional charges for "operator abuse" or any other reason. The vendor will be responsible for all repairs, no matter the cause.
- 4.12 The endoscopy carts with computers and video equipment will also be covered under this agreement.
- 4.13 The vendor will also provide overnight shipping, both ways.

#### 5.0 Billing

Billing will be done on a monthly basis. Invoices for the Shreveport campus and Huey P. Long campus will be billed separately.

- 6.0 <u>Codes and Regulations:</u> All work shall be performed in full accordance with applicable local, state, and federal regulations.
- 7.0 <u>Workmanship:</u> All work shall be accomplished in a workmanlike manner and accepted industry practices shall be observed. Competent, experienced, licensed or certified workers shall perform crafts requiring specialized skills

# Endoscopy Clinic Inventory

Model	Serial #
BF-1T160	2512924
CF-140L	2814440
CLV-160	7123372
CLV-160	7226716
CLV-160	7545510
CLV-160	7545518
CV-160	7104139
CV-160	7537909
CV-160	7538052
CV-160	7538088
BF-Q180	2701413
BF-1T180	2701151
BF-UC160F-OL8	1600257
GF-UM130	1100410
GIF-P140	2800783
GIF-XP160	2511933
GIF-160	2103156
GIF-160	2103251
GIF-160	2103280
OEV-203	A003796
PCF-Q180AL	2500386
PCF-Q180AL	2500388
PCF-Q180AL	2500394
PCF-140L	2811921
PCF-160AL	2123036
TJF-160F	2101046
TJF-160F	2201597

## FWCC Inventory

Model	Serial #
BF-P160	1301129
BF-XT160	1400206
BF-1T160	1411974
BF-160	1312382
CF-Q160AL	2415997
CF-Q160AL	2416004
CF-Q160AL	2416007
CLV-160	7331087
CLV-160	7331129
CV-160	7413523
CV-160	7413562
GIF-XP160	2411502
GIF-160	2408022
GIF-160	2408025
GIF-160	2408034
OEP-3	1335178
OEP-3	1335400
OEV-143	A313539
OEV-143	A3133555
OEV-203	A309287
OEV-203	A309293
OFP	318823
OFP	318824
PCF-160AL	2439343

Huey P. Long Medical Center Inventory

Model	Serial #
CF-H180AL	2703490
CF-H180AL	2703505
CF-H180AL	2909264
BF-P180	2700797
BF-1T180	2701198
GIF-H180	2703731
GIF-H180	2703734
GIF-N180	2700825
TJF-160VF	2701817

#### WORKMEN'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE:

The contractor shall, before commencing any work to be conducted under this contract, procedure Workmen's Compensation and Employer's Liability insurance with a limit of liability of \$100,000 with an insurance company authorized to write such policies of insurance in the State of Louisiana. It shall be the further responsibility of the Contractor to require that all subcontractors have in full force and effect, a policy of Workmen's Compensation and Employer's Liability insurance before proceeding with any of the work required under this contract.

GENERAL LIABILITY INSURANCE AND AUTOMOBILE LIABILITY INSURANCE;

General Liability Insurance with a combined single limit of \$1,000,000 per occurrence for bodily injury and property damage. This insurance shall include coverage for bodily injury and property damage and indicate on the Certificate of Insurance which of the following coverages is not included in the policy, if any:

- 1. Premises Operation;
- 2. Broad Form Contractual Liability;
- 3. Products and Completed Operations;
- 4. Use of Contractors and Subcontractors;
- 5. Personal Injury;
- 6. Broad Form Property Damage;

BUSINESS AUTOMOBILE LIABILITY INSURANCE: Business Automobile Liability Insurance with a combined single limit of \$1,000,000 per occurrence for bodily injury and property damage, unless otherwise indicated. This insurance shall include for bodily injury and property damage the following coverages:

- 1. Owned automobile;
- 2. Hired automobiles;
- 3. Non-owned automobiles;

The Contractor is to provide the owner with this signed statement of insurance preferably with the proposal. Otherwise, this statement is to be furnished before any work whatsoever starts at the site. Further, the owner reserves the right to require the Contractor to furnish a certificate (s) of insurance from his agent (s) at any time before or during progress of the work.

#### INSURANCE - STATEMENT

This is to certify that we carry the Workmen's Compensation & Employer's liability Insurance & General Liability Insurance and Automobile Liability Insurance, as outlined above with:

Company Name:		
Bid or Request for Quotation	Signed:	
	Firm: Title:	
	Date:	